

AUDIT COMMITTEE

18 March 2016

REPORT OF THE DIRECTOR OF FINANCE & CORPORATE SERVICES – H JENKINS

SECTION A – MATTERS FOR DECISION

WARDS AFFECTED - ALL

ITEM 1 – INTERNAL AUDIT PLAN FOR THE PERIOD 1 APRIL 2016 – 31 MARCH 2017

1. Purpose of Report

- 1.1 The purpose of this report is to agree the Internal Audit Plan for 2016/17.

2. Internal Audit Plan 2016/17

- 2.1 The Internal Audit Plan has been prepared following consultation with Directors and Heads of Service. The items included in the plan are a combination of audits that are carried out annually, audits that are the subject of service level agreements and some that have been requested by service managers, Heads of Service and Directors. There are also some audits that have arisen from findings of previous audit work.
- 2.2 In addition to the specific audits there are allowances put in place for such items as special investigations that arise during the year, contingencies and for advice and guidance. The plan has to be flexible in order to allow for unexpected items during the years that require audit input.

3. Recommendation

It is recommended that Members approve the Internal Audit Plan as set out in Appendix 1.

4. Reason for Proposed Decision

To ensure compliance with the terms of reference of the Audit Committee.

List of Background Papers

Audit files

Appendix

Appendix 1 – Internal Audit Plan for the period 1 April 2016 – 31 March 2017

Officer contact

Mr H J Jenkins – Director of Finance & Corporate Services
(Tel. 01639 763251 – email h.jenkins@npt.gov.uk)

Mr D Rees – Head of Financial Services
(Tel. 01639 763634 – email d.rees1@npt.gov.uk)

Miss A M O'Donnell – Audit Manager
(Tel. 01639 763628 – email am.odonnell@npt.gov.uk)